

## Agency Plan for 6.287 Percent GF-S Allotment Reduction

**Agency Name:** Economic Services Administration

**Name of Program or Service Being Reduced:** State Food Assistance Program

**Description of Reduction:** Reduce support for food assistance program for legal immigrants.

**Dollar Amount:** (\$7,210,000) GF-S                      \$0 GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** Monthly food assistance benefits will be reduced for approximately 13,700 persons who are residing in Washington legally but, do not meet federal requirements for the Supplemental Nutrition Assistance Program (SNAP) because of their alien status.

**Implementation Date:** February 1, 2011

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**Agency Name:** Economic Services Administration

**Name of Program or Service Being Reduced:** Naturalization Program

**Description of Reduction:** Reduce the Naturalization program.

**Dollar Amount:** (\$1,592,000) GF-S                      \$0 GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** Individuals who receive public assistance who have not yet attained citizenship are eligible to participate in the Naturalization Program. Services include assistance with requesting application fee waivers, paying application fees when needed, classes in civics and US History for the Naturalization test, and test waivers when appropriate. In SFY09, 3,553 clients received services from the Naturalization program. The number of clients served by the naturalization program increased in SFY10 to an estimated 4,200 clients.

**Implementation Date:** December 1, 2010

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**Agency Name:** Economic Services Administration

**Name of Program or Service Being Reduced:** TANF

**Description of Reduction:** The TANF/Work First GF-State budget is reduced by 6.278 percent effective December 1, 2010. This reduction is based on 6.287 percent of the following provisos: \$285,913,000 in Sec. 207(1) and \$16,786,000 in Sec. 207(4) of ESSB 6444.

**Dollar Amount:** (\$19,030,000) GF-S                      \$0 GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** The WorkFirst sub-cabinet will determine how the TANF reductions will be implemented.

**Implementation Date:** December 1, 2010

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**Agency Name:** Economic Services Administration

**Name of Program or Service Being Reduced:** Disability Lifeline (DL)

**Description of Reduction:** Disability Lifeline Program grants are reduced. The reduction is based on 6.287% of the proviso of \$97,168,000 in Sec. 207(5) of ESSB 6444. The percentage by which grants will be reduced continues to be evaluated. The needed grant reduction will be impacted by several factors. These include changes in the caseload forecast and the fact that a smaller grant will result in reduced recoveries from the Social Security Administration as DL clients become eligible for Supplemental Security Income.

**Dollar Amount:** (\$6,108,000) GF-S                      \$0 GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** About 37,000 clients will experience a grant reduction. Client will have lower purchasing power for shelter and clothing.

**Implementation Date:** January 1, 2011

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**Agency Name:** Economic Services Administration

**Name of Program or Service Being Reduced:** Refugee Services

**Description of Reduction:** The refugee services programs are reduced by \$236,000. This reduction is based on 6.287 percent of the following provisos: \$3,550,000 in S207(7) and \$200,000 in S207(10) of ESB 6444. Contracts will be reduced by this amount.

**Dollar Amount:** (\$236,000) GF-S                      \$0 GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** Refugees who receive TANF, Refugee Cash Assistance, and those who do not receive assistance but have resided in the US for not more than five years are eligible for refugee employment services provided through the Limited English Proficiency (LEP) Pathway Program. These services are provided through contracts with local and private agencies. Services to be reduced may include: employment placement assistance, English-as-a-Second-Language (ESL) training, job skills training, job search workshops and, job retention services.

**Implementation Date:** December 1, 2010

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**Agency Name:** Economic Services Administration

**Name of Program or Service Being Reduced:** Administrative and Overtime Reduction

**Description of Reduction:** Staffing and costs associated with overtime are reduced.

The staff reductions will be achieved by reorganizing positions within the Operation Support Division (OSD) and of shared supervision/managerial responsibilities in the Community Services Division (CSD) and Division of Child Support (DCS) co-located facilities.

**Dollar Amount:** (\$1,103,000) GF-S                      (\$1,064,000) GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** Overtime is used to manage workload and maintain performance rates while experiencing staff vacancies. In high use months, overtime is used to ensure applicant documents are processed within the ten or 30-day timeframe mandated by the federal government to avoid penalties. Overtime has also assisted the Department in complying with federally mandated accuracy rates. If the state falls beneath the national average, there is a risk of incurring financial penalties.

**Implementation Date:** October 1, 2010

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**Agency Name:** Economic Services Administration (ESA)

**Name of Program or Service Being Reduced:** Temporary Layoff for remaining staff

**Description of Reduction:** Expand temporary layoff to ESA employees that are not currently subject to the temporary layoff days.

**Dollar Amount:** (\$440,000) GF-S                      (\$855,000) GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** There will be fewer staff available to assist clients on temporary layoff days.

**Implementation Date:** October 1, 2010

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**Agency Name:** Economic Services Administration (ESA)

**Name of Program or Service Being Reduced:** Expand Temporary Layoff by two days

**Description of Reduction:** Add an additional 2 days of Temporary Layoff to all staff

**Dollar Amount:** (\$837,000) GF-S                      (\$900,000) GF-F                      0.0 FTE

**Description of Client Impact and/or Effect on Service Outcomes:** There will be fewer staff available to assist clients on temporary layoff days.

**Implementation Date:** October 1, 2010

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